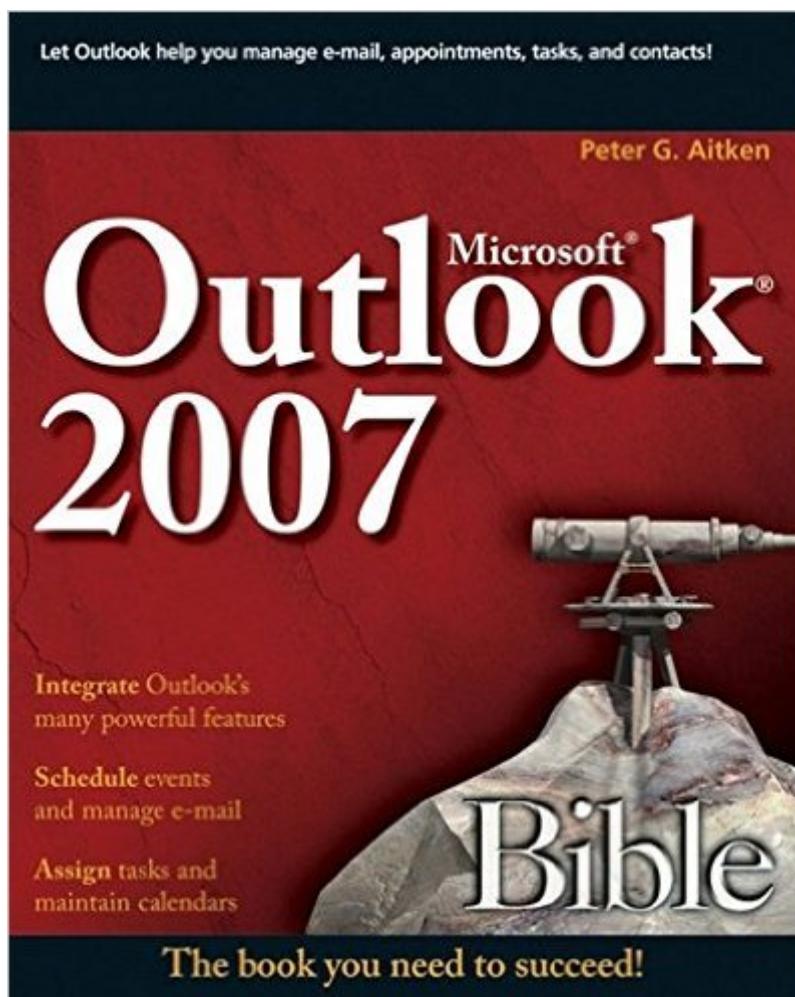


The book was found

Microsoft Outlook 2007 Bible



Synopsis

Discover all the ways Outlook can make your life with this book. In the handy package that is Outlook, you get the tools you use constantly: e-mail, a calendar and appointment book, a contacts list, a to-do list, and more. Learn to use them together, and you have a sophisticated system for managing your day. This complete A-to-Z guide can teach you, whether you're just venturing into Outlook or are ready to customize and tweak it with VBA programming.

Book Information

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Average Customer Review: 4.0 out of 5 stars (See all reviews) (4 customer reviews)

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Customer Reviews

This is a comprehensive manual for Outlook 2007. It instructs you on how to execute just about every feature of Outlook 2007. It shows you how to set up your mail accounts. It shows you how to configure Outlook. It goes through every menu. However, it doesn't inject much opinion or recommendation. It doesn't give you very many insider tips. It doesn't do much comparison between older versions of Outlook and 2007. It is simply a well written manual for Outlook 2007. I was hoping for those expert tips but... If a manual is what you need, this is a good choice.

If you know nothing about Outlook and find that you need guidance to learn even the basics, this book will suffice. Otherwise, don't waste your money. As a trainer, I bought the book based on the usefulness of previous "Bibles." Nine times out of 10, when I looked up a specific question, I found no help in this volume. At least twice, the help was there, but it was incorrect. Bottom line: look for a better book.

Great resource book. Really gets inside outlook. Useful even if you are using the most current version of Outlook since the fundamentals haven't changed. If you are using Outlook in a corporate or collaborative environment than you should be using the latest version since that is where all the new functions are. Wish Outlook was more like Word Perfect's Info Central was with the ability to create unlimited relationships within all you data. Oh well, the good ol days are just that.

excellent price and product

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